

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT HELD JULY 25, 2023

A Regular Meeting of the Board of Directors (the “Board”) of the Northern Douglas County Water and Sanitation District (the “District”) was held on Tuesday, July 25, 2023, at 8:30 a.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111, and by video-enabled web conference via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

In Attendance:

Blair Zimmerman, Vice-President/Asst. Secretary
Michael Perlman, Secretary
Thomas Cisek, Treasurer (virtual)

The Board excused the absence of Director Keesen.

Also in Attendance:

Nic Carlson, Shauna D’Amato, and Seef LeRoux; CliftonLarsonAllen LLP (“CLA”)
Casey O’Donovan and Tiffany Leherr, CLA Wealth Advisors (CLAWA)
Barbara T. Vander Wall, Esq. and Marissa Peck, Esq.; Seter & Vander Wall, P.C.
Greg Sekera; Kennedy Jenks
Aimee Chalus; Kennedy Jenks (virtual)
Kevin Collins; Member of the Public (virtual)

ADMINISTRATIVE MATTERS

Call to Order and Approve Agenda: Director Zimmerman called the meeting to order at 8:30 a.m. Upon a motion duly made by Director Zimmerman, seconded by Director Perlman and, upon vote, unanimously carried, the Board approved the agenda as presented.

Conflicts of Interest and Directors’ Fees: Ms. Vander Wall noted that disclosures of potential conflict of interest statements had been filed with the Secretary of State at least seventy-two hours in advance of the meeting in accordance with statute. No additional conflicts were disclosed.

Upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the Directors’ fees.

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Quorum, location of meeting and posting meeting notice: A quorum was confirmed based on attendance of Directors via web conference. Public participation is made available via web conference. The Board further noted that notice of the meeting date, time, location and video link information was duly posted.

Public Comment: None.

Appointment of Officers: No changes needed.

Minutes of June 27, 2023 regular Board meetings: Following discussion, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the minutes of the June 27, 2023 regular Board meetings as presented.

FINANCIAL MATTERS

Claims: Mr. Le Roux reviewed the claims with the Board. Upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved and/or ratified approval of the claims in the amount of \$434,951.26.

June 30, 2023 Unaudited Financial Statements: Mr. Le Roux reviewed the unaudited financial statements with the Board. Following discussion, upon a motion duly made by Director Zimmerman, seconded by Director Perlman and, upon vote, unanimously carried, the Board accepted the June 30, 2023 unaudited financial statements.

Investment Update: Ms. Leherr presented the updates to the Board, confirming removal of Blackrock and the accounts having been consolidated. One million dollars of the bonds are maturing at the end of the month. Discussion ensued regarding how to reinvest. The Board advised CLAWA to continue with the previous investment strategy and to investigate stratification of the bonds set to mature later this year.

MANAGER MATTERS

Centennial Water and Sanitation District Copeland payment: Mr. Carlson provided an update to the Board, noting he has been working on finalizing the amount owed to CWSD by Copeland Canyon HOA. The adjusted amount agreed for payment by CWSD was \$58,082.00, taking into account the service availability charges paid, and will be paid shortly. Discussion ensued. No action taken.

LEGAL MATTERS

Xcel Request for Power Pole in Easement at 13153 Highland Circle; Consider approval of Consent Agreement: Attorney Vander Wall reviewed the draft Consent Agreement regarding the installation of a utility pole within the District's easement and Xcel's feedback with the Board. No action taken.

ENGINEER {00680283}

Engineering Information Reports: Greg Sekera reviewed the report

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MATTERS included in the meeting packet.

Status master meter replacements and backflow devices: Mr. Sekera provided an update.

DIRECTOR MATTERS **Quorum for August 22, 2023 regular Board meeting:** A quorum was confirmed.

OTHER BUSINESS None.

ADJOURNMENT Upon a motion duly made by Director Zimmerman, seconded by Director Perlman, the Board adjourned the meeting at 9:30 a.m.

Respectfully submitted,

DocuSigned by:

Michael Perlman

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Secretary for the Meeting

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