

MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT  
(THE “DISTRICT”)  
HELD  
SEPTEMBER 16, 2024

A special meeting of the Board of Directors of the Northern Douglas County Water and Sanitation District (referred to hereafter as the “Board”) was convened on Monday, September 16, 2024, at 8:00 a.m., via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Eric Keesen, President  
Thomas Cisek, Treasurer  
Michael Perlman, Secretary

Blair Zimmerman, Vice-President/ Assistant Secretary was absent and excused

Also, In Attendance Were:

Shauna D’Amato, Nic Carlson and Seef Le Roux; CliftonLarsonAllen LLP (“CLA”)  
Barbara T. Vander Wall and Paul Polito, Esq.; Seter, Vander Wall & Mielke, P.C.  
Kevin Collins; Member of the public

ADMINISTRATIVE MATTERS

**Call to Order and Agenda:**

The meeting was called to order at 8:04 a.m. The Board reviewed the agenda for the meeting. Following discussion, upon a motion duly made by Director Keesen, seconded by Director Perlman and, upon vote, unanimously carried, the Board approved the agenda, as presented.

**Disclosures of Potential Conflicts of Interest:**

Legal counsel noted that disclosures of potential conflict of interest statements had been filed with the Secretary of State at least 72 hours in advance of the meeting in accordance with statute. No additional conflicts were disclosed. Upon a motion duly made by Director Perlman, seconded by Director Keesen and, upon vote, unanimously carried, the Board approved the Directors’ fees.

**Quorum, Location of Meeting Posting of Meeting Notice:**

The quorum for the meeting was confirmed based on attendance of Directors via physical and web conference locations. Public participation is made available via physical and web conference locations. The Board further noted that notice of the meeting date, time,

location and video link information was duly posted.

**Public Comment:**

There was no public comment.

**FINANCIAL MATTERS**

**2023 Audit:**

Mr. Le Roux reviewed the 2023 Audit with the Board. Upon a motion duly made by Director Keesen, seconded by Director Cisek and, upon vote, unanimously carried, the Board accepted the 2023 Audit, subject to legal review and file prior to the September 30, 2024 deadline.

**LEGAL MATTERS**

None.

**ENGINEERING MATTERS**

None.

**MANAGER MATTERS**

None.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

There being no further business to come before the Board at this time, upon a motion duly made by Director Keesen, the Board adjourned the meeting at 8:21 a.m.

Respectfully submitted,

By \_\_\_\_\_  
Secretary for the Meeting

DocuSigned by:  
*Michael Perlman*  
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