

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT
HELD
JUNE 25, 2024**

A regular meeting of the Board of Directors (the “Board”) of the Northern Douglas County Water and Sanitation District (the “District”) was held on Tuesday, June 25, 2024, at 8:30 a.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111, and by video-enabled web conference via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

In Attendance:

Blair Zimmerman, Vice-President/Asst. Secretary
Thomas Cisek, Treasurer
Michael Perlman, Secretary

Eric Keesen, President was absent and excused.

Also in Attendance:

Shauna D’Amato, Nicholas Carlson, Seef Le Roux; CliftonLarsonAllen
LLP (“CLA”)
Barbara T. Vander Wall, Esq.; Seter, Vander Wall & Mielke, P.C.
Greg Sekera; Kennedy Jenks
Kevin Collins; Member of the public

ADMINISTRATIVE
MATTERS

Call to Order and Approve Agenda: Director Perlman called the meeting to order at 8:32 a.m. Upon a motion duly made by Director Perlman, seconded by Director Cisek and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Conflicts of Interest and Directors’ Fees: Legal counsel noted that disclosures of potential conflict of interest statements had been filed with the Secretary of State at least 72 hours in advance of the meeting in accordance with statute. No additional conflicts were disclosed. Upon a motion duly made by Director Perlman, seconded by Director Cisek and, upon vote, unanimously carried, the Board approved the Directors’ fees.

Quorum, location of meeting and posting meeting notice: The quorum was confirmed based on attendance of Directors via physical and web conference locations. Public participation is made available via physical and web conference locations. The Board further noted that notice of the meeting date, time, location and video link information was duly posted. Director’s Keesen absence was noted and excused.

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Public Comment: None.

Minutes of the May 28, 2024 Regular Board Meeting: Following review, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the minutes from the May 28, 2024 regular Board meeting, as presented.

FINANCIAL MATTERS

Claims: Mr. Le Roux reviewed the claims with the Board. Upon a motion duly made by Director Perlman, seconded by Director Cisek and, upon vote, unanimously carried, the Board approved and/or ratified approval of the claims in the amount of \$437,739.82, as presented.

May 31, 2024 Unaudited Financial Statements: Mr. Le Roux reviewed the May 31, 2024 Unaudited Financial Statements with the Board. Following discussion, upon a motion duly made by Director Cisek, seconded by Director Perlman and, upon vote, unanimously carried, the Board accepted the May 31, 2024 Unaudited Financial Statements, as presented.

MANAGER MATTERS

None.

LEGAL MATTERS

Modification to District FOG Inspection Policy. Memorandum of Understanding between the District and Centennial Water & Sanitation District Concerning Industrial and Non-Industrial Users: Ms. Vander Wall provided an update on the Modification to District FOG Inspection Policy to the Board. Ms. Vander Wall and Mr. Sekera have given their feedback to the Centennial Water & Sanitation District and are waiting for their review and response. Discussion ensued. The Board decided to postpone any action until next month when the document is ready for the Board's review and approval.

Resolution Adopting Digital Accessibility Policy and Designating Compliance Coordinator: Ms. Vander Wall reviewed the Resolution Adopting Digital Accessibility Policy and Designating Compliance Coordinator with the Board and recommended it for approval. Following discussion, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board adopted the Resolution Adopting Digital Accessibility Policy and Designating Compliance Coordinator, as presented.

ENGINEER MATTERS

Engineering Information Report: Mr. Sekera provided updates to the Board from his report. The Board discussed and acknowledged the report.

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DIRECTOR
MATTERS

None.

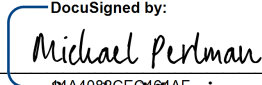
OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board adjourned the meeting at 9:21 a.m.

Respectfully submitted,

DocuSigned by:

Secretary for the Meeting