

RECORD OF PROCEEDINGS

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT
HELD
APRIL 26, 2022**

A Regular Meeting of the Board of Directors (the “Board”) of the Northern Douglas County Water and Sanitation District (the “District”) was held on Tuesday, April 26, 2022, at 8:30 a.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111. The meeting was open to the public.

DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID- 19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WAS HELD BY VIDEO ENABLED WEB CONFERENCE VIA MICROSOFT TEAMS. THERE WAS ONE PERSON AT THE PHYSICAL MEETING LOCATION.

ATTENDANCE

In Attendance:

Eric Keesen, President
Kevin Collins, Treasurer
Mike Perlman, Secretary (via videoconference)
Blair Zimmerman, Director (via videoconference)

Also in Attendance:

Matt Urkoski, Cass Aurich (via videoconference) and Nic Carlson;
CliftonLarsonAllen LLP (“CLA”)
Barbara T. Vander Wall, Esq. and Connor Kruger, Esq.; Seter & Vander Wall, P.C. (via videoconference)
Greg Sekera and Aimee Fitzhugh; Kennedy Jenks (via videoconference)
Ger Whelan; Colorado Water Systems (via videoconference)

ADMINISTRATIVE
MATTERS

Call to Order and Approve Agenda: Director Keesen called the meeting to order at 8:34 a.m. Upon a motion duly made by Director Collins, seconded by Director Keesen and, upon vote, unanimously carried, the Board approved the agenda as presented.

Conflicts of Interest and Directors’ Fees: Ms. Vander Wall noted that disclosures of potential conflict of interest statements had been filed with the Secretary of State at least seventy-two hours in advance of the meeting in accordance with statute. No additional conflicts were disclosed. Upon a motion duly made by Director Collins, seconded by Director Keesen and,

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upon vote, unanimously carried, the Board approved the Directors' fees.

Quorum, location of meeting and posting meeting notice: A quorum was confirmed. The Board entered into a discussion regarding the requirements of H.B. 21-1278, concerning the location of the District's Board meeting. The Board determined that due to concerns regarding the spread of COVID-19 and the benefit to the control of the spread of the virus by limiting in-person contact, this meeting was conducted via Microsoft Teams and encouraged public participation via Microsoft Teams. The Board further noted that notice providing the time, date and video link information was duly posted and that no objections nor any requests were made regarding the means of hosting the meeting.

Public Comment: None.

Minutes: Upon a motion duly made by Director Collins, seconded by Director Perlman and, upon vote, unanimously carried, the Board approved the minutes from the March 22, 2022 regular Board meeting and March 31, 2022 continued regular Board meeting as presented.

FINANCIAL MATTERS

Claims: Ms. Aurich reviewed the claims with the Board. Upon a motion duly made by Director Collins, seconded by Director Perlman and, upon vote, unanimously carried, the Board approved and/or ratified approval of the claims in the amount of \$209,170.73.

March 31, 2022 Unaudited Financial Statements: Ms. Aurich reviewed the March 31, 2022 unaudited financial statements with the Board. Following discussion, upon a motion duly made by Director Collins, seconded by Director Keesen and, upon vote, unanimously carried, the Board accepted the March 31, 2022 unaudited financial statements.

Other: None.

MANAGER MATTERS

ORC Update: Mr. Whelan provided a verbal update to the Board regarding the nature of Colorado Water Systems and CDPHE Sanitary Sewer Survey.

Other: None.

LEGAL MATTERS

Memorandum of Understanding with CWSD regarding Turf Conversion Program application review: Ms. Vander Wall reviewed the Memorandum of Understanding with the Board. Following discussion, upon a motion made by Director Collins, seconded by Director Perlman and, upon vote unanimously carried, the Board approved the Memorandum of Understanding with the flexibility for minor modifications requested by CWSD.

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Resolution regarding Adoption of Turf Conversion Program: Ms. Vander Wall and Mr. Carlson reviewed the Resolution with the Board. The Board discussed whether to charge customers a fee to cover the District's costs and/or charges incurred as part of the review process performed by Centennial Water and Sanitation District. The Board agreed not to charge a fee at this time, and to revisit the issue if the program is extended into 2023. Following discussion, upon a motion duly made by Director Collins, seconded by Director Perlman and, upon vote, unanimously carried, the Board adopted the Resolution and adopted the proposed turf conversion program for item B with the removal of imposed fees for customer applications.

Other: Ms. Vander Wall informed Director Zimmerman that his appointed term expires in May and that he will need to be reappointed at the May Board meeting to a term ending in 2023, when he will need to run again.

ENGINEER MATTERS

Engineering Information Report: Mr. Sekera reviewed the report provided in the meeting packet.

Status of Installation of New Meters: Discussed under the Engineering Information Report.

Other: None.

DIRECTOR MATTERS

Quorum for May 24, 2022 regular Board meeting: A quorum was confirmed.


OTHER BUSINESS

Other: None.

ADJOURNMENT

Upon a motion duly made by Director Keesen, the Board adjourned the meeting at 10:13 a.m.

Respectfully submitted,

DocuSigned by:

A0E72A524B51445...
Secretary for the Meeting

Certificate Of Completion

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Signer Events

Michael Perlman

mike.perlman@yahoo.com

Security Level: Email, Account Authentication
(None)**Signature**

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Signed by link sent to mike.perlman@yahoo.com

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Catherine Bright

cbright@svwpc.com

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Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	6/1/2022 9:27:59 AM
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