

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT HELD MAY 23, 2023

A Regular Meeting of the Board of Directors (the “Board”) of the Northern Douglas County Water and Sanitation District (the “District”) was held on Tuesday, May 23, 2023, at 8:30 a.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111, and by video-enabled web conference via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

In Attendance:

Eric Keesen, President
Blair Zimmerman, Vice-President/Asst. Secretary
Michael Perlman, Secretary
Thomas Cisek, Treasurer (virtual)

Also in Attendance:

Nic Carlson, Shauna D’Amato, and Seef Le Roux; CliftonLarsonAllen LLP (“CLA”)
Barbara T. Vander Wall, Esq. and Marissa Peck, Esq.; Seter & Vander Wall, P.C.
Greg Sekera; Kennedy Jenks
Aimee Chalus; Kennedy Jenks (virtual)
Darsh Pandya; Copeland Canyon HOA (virtual)
Kevin Collins; Member of the Public

ADMINISTRATIVE MATTERS

Call to Order and Approve Agenda: Director Keesen called the meeting to order at 8:33 a.m.

Conflicts of Interest and Directors’ Fees: Ms. Vander Wall noted that disclosures of potential conflict of interest statements had been filed with the Secretary of State at least seventy-two hours in advance of the meeting in accordance with statute. No additional conflicts were disclosed.

Quorum, location of meeting and posting meeting notice: A quorum was confirmed based on attendance of Directors via web conference. Public participation is made available via web conference. The Board further noted that notice of the meeting date, time, location and video link information was posted.

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Public Comment: Darsh Pandya requested assistance with payment/credit for 2 to 4 buildings of the 16 buildings in the Copeland Canyon HOA. Discussion ensued. Following discussion, the Board directed Mr. Carlson to work with Ms. Pandya and bring back the specific dollar amount to the June meeting.

Appointment of Officers: No changes needed.

Minutes of March 28, 2023 regular Board meeting: The Board reviewed and had no changes to be made to the minutes.

FINANCIAL MATTERS

Claims: Mr. Le Roux reviewed the claims with the Board. The claims will be brought back to the June meeting for approval.

April 30, 2023 Unaudited Financial Statements: Mr. Le Roux reviewed the April 30, 2023 unaudited financial statements with the Board.

MANAGER MATTERS

Mr. Carlson updated the Board regarding Centennial water settlement.

LEGAL MATTERS

Legislative Update: Ms. Vander Wall and Ms. Peck provided an update.

ENGINEER MATTERS

Engineering Information Reports: Greg Sekera reviewed the report included in the meeting packet.

Status master meter replacements: Mr. Sekera reported the C&L has been working to replace numerous meter end-points that have failed.

Proposal from Badger Meter for mobile data collect, Ranger 7 HH, and ORION ME module in the amount of \$14,787.23: Mr. Sekera reviewed the Proposal with the Board. Discussion ensued. Following discussion, the Board directed Mr. Carlson and Mr. Le Roux to create a cost benefit analysis for discussion at the June meeting. No action taken.

DIRECTOR MATTERS

Quorum for June 27, 2023 regular Board meeting: A quorum was confirmed.

OTHER BUSINESS

None.

ADJOURNMENT

Upon a motion duly made by Director Keesen, the Board adjourned the meeting at 10:10 a.m.

Respectfully submitted,

DocuSigned by:

Michael Perlman

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Secretary for the Meeting