

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT HELD JULY 26, 2022

A Regular Meeting of the Board of Directors (the “Board”) of the Northern Douglas County Water and Sanitation District (the “District”) was held on Tuesday, July 26, 2022, at 8:30 a.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111, and by video-enabled web conference via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

In Attendance:

Kevin Collins, Treasurer (via Videoconference)
Mike Perlman, Secretary (via videoconference)
Blair Zimmerman, Vice-President/Asst. Secretary (via videoconference)

Absent: Eric Keesen

Also in Attendance:

Nic Carlson (in person); CliftonLarsonAllen LLP (“CLA”)
Matt Urkoski and Cass Aurich (via videoconference); CliftonLarsonAllen LLP (“CLA”)
Barbara T. Vander Wall, Esq. (via videoconference); Seter & Vander Wall, P.C.
Greg Sekera and Aimee Chalus (via videoconference); Kennedy Jenks

ADMINISTRATIVE MATTERS

Call to Order and Approve Agenda: Director Zimmerman called the meeting to order at 8:33 a.m. Upon a motion duly made by Director Collins, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the agenda as presented.

Upon a motion duly made by Director Collins, seconded by Director Perlman and, upon vote, unanimously carried, the Board excused the absence of Director Keesen.

Conflicts of Interest and Directors’ Fees: Ms. Vander Wall noted that disclosures of potential conflict of interest statements had been filed with the Secretary of State at least seventy-two hours in advance of the meeting in accordance with statute. No additional conflicts were disclosed. Upon a motion duly made by Director Collins, seconded by Director Perlman and, upon vote, unanimously carried, the Board approved the Directors’ fees.

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Quorum, location of meeting and posting meeting notice: A quorum was confirmed based on attendance of Directors via physical and web conference locations. Public participation is made available via physical and web conference locations. The Board further noted that notice of the meeting date, time, location and video link information was duly posted.

Public Comment: None.

Minutes: Upon a motion duly made by Director Perlman, seconded by Director Collins and, upon vote, unanimously carried, the Board approved the minutes from the June 28, 2022 regular Board meeting, as presented.

FINANCIAL MATTERS

Claims: Ms. Aurich reviewed the claims with the Board. Upon a motion duly made by Director Collins, seconded by Director Perlman and, upon vote, unanimously carried, the Board approved and/or ratified approval of the claims in the amount of \$316,024.85.

June 30, 2022 Unaudited Financial Statements: Ms. Aurich reviewed the June 30, 2022 unaudited financial statements with the Board. Discussion ensued regarding the meter reading and billing line item, as well as the amount of users subscribed to the “eye-on-water” app. Ms. Chalus reported that there are 180 active users to date. Following discussion, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board accepted the June 30, 2022 unaudited financial statements.

2022 Drought Rate Schedule and Potential on Timing of Implementation: Ms. Aurich reported that the contingent drought rates Centennial Water and Sanitation District (“CWSD”) adopted did not include a separate schedule for Northern Douglas County Water and Sanitation District (“NDCWSD”). The drought rates CWSD adopted, if implemented, are the same rates as what NDCWSD typically pays CWSD. Stage two drought rates would present a higher differential if implemented. The CWSD Board meets on July 27th to consider implementation of stage one drought rates.

Other: None.

MANAGER MATTERS

Special Meeting Regarding Water Rate Increase: Mr. Carlson discussed the need for a special meeting to consider contingent drought rates. Following discussion of the CWSD schedule of events discussed previously, there is not a need to schedule a special meeting at this time.

Other: None.

LEGAL MATTERS

Other: Ms. Vander Wall reported the Rock Canyon development’s final asset acceptance is expected to be presented at the August Board meeting, subject to engineer recommendation and satisfaction of the conditions for

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acceptance.

ENGINEER
MATTERS

Engineering Information Report: Mr. Sekera reviewed the engineering report provided in the meeting packet. Discussion ensued on next steps in the master meter project. Staff will coordinate a kick-off discussion with the CWSD team.

Status of Installation of New Meters: Mr. Sekera noted C&L have been unable to complete the replacements of 15 irrigation meters due to unavailability of materials. C&L expects to complete the irrigation meter replacements in August or September. Mr. Sekera further reported that reoccurring issues have surfaced with select residential meter endpoints. The previously approved tablet can assist with retrieving reads from and diagnosing problematic meters, but the tablets have not recently been available.

Other: None.

DIRECTOR
MATTERS

Quorum for August 23, 2022 regular Board meeting: A quorum was confirmed.


OTHER BUSINESS

Other: None.

ADJOURNMENT

Upon a motion duly made by Director Zimmerman, the Board adjourned the meeting at 9:13 a.m.

Respectfully submitted,

DocuSigned by:

A0E72A524B51445...
Secretary for the Meeting

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