

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT  
(THE "DISTRICT")  
HELD  
APRIL 28, 2026

A regular meeting of the Board of Directors of the Northern Douglas County Water and Sanitation District (referred to hereafter as the "Board") was convened on Tuesday, April 28, 2026, at 8:30 a.m., at Seter, Vander Wall & Mielke, P.C. 7400 E. Orchard Road, Suite 3300 Greenwood Village, CO 80111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

**Directors in attendance were:**

Blair Zimmerman, President  
Thomas Cisek, Vice-President/Secretary  
Raymond G. Olson, Treasurer/Assistant Secretary

**Also, in attendance were:**

Nicholas Carlson, Shauna D'Amato, Seef LeRoux, and Travis Andrews;  
CliftonLarsonAllen LLP ("CLA")  
Barbara T. Vander Wall, Esq. and Paul Polito; Seter, Vander Wall & Mielke, P.C.  
Aimee Chalus; Kennedy Jenks Consultants

ADMINISTRATIVE MATTERS

**Call to Order and Agenda:**

Director Cisek called the meeting to order at 8:31 a.m.

The Board reviewed the agenda for the meeting. Following discussion, upon a motion made by Director Olson, seconded by Director Cisek and, upon vote, unanimously carried, the Board approved the agenda, as presented.

**Disclosures of Potential Conflicts of Interest and Directors' Fees:**

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Mr. Carlson that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Following discussion, upon a motion made by Director Olson, seconded by Director Cisek and, upon vote, unanimously carried, the Board approved the Directors' fees, as presented.

**Quorum, Location of Meeting and, Posting of Meeting Notice:**

Mr. Carlson confirmed the presence of a quorum and the posting of meeting notices.

This meeting was conducted via Microsoft Teams and encouraged public participation via Microsoft Teams. It was further noted that notice providing the time, date and video link information was posted and that no objections, or any requests, that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries

**Public Comment:**

There was no public comment.

**Minutes of March 24, 2026 Regular Meeting:**

Mr. Carlson reviewed the March 24, 2026 regular Board meeting minutes with the Board. Following review, upon a motion made by Director Olson, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the minutes from the March 24, 2026 regular Board meeting, as presented.

**FINANCIAL MATTERS**

**Claims in the Amount of \$326,268.36:**

Mr. LeRoux reviewed the previous claims with the Board. Following discussion, upon a motion duly made by Director Olson, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board ratified the previous claims in the amount of \$326,268.36, as presented.

**March 31, 2026 Unaudited Financial Statements:**

Mr. LeRoux reviewed the unaudited financial statements with the Board. Following discussion, upon a motion made by Director Olson, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board accepted the March 31, 2026 Unaudited Financial Statements, as presented.

**2025 Draft Audit:**

Mr. LeRoux reviewed the 2025 draft audit with the Board. Following discussion, upon a motion made by Director Zimmerman, seconded by Director Cisek and, upon vote, unanimously carried, the Board accepted the 2025 draft audit, subject to no substantive changes upon final completion, and with authorization to staff for filing.

## LEGAL MATTERS

### **Updated District Rules and Regulations Review:**

Mr. Polito reviewed the updated changes to the District's Rules and Regulations with the Board, specifically highlighting areas where modifications have been proposed, including general update and cleanup, alignment with Highlands Ranch Water and Sanitation District policies, drought contingencies, rule violations and procedures, and grease, oil and sand interceptor criteria and inspections. Following discussion, upon a motion made by Director Olson, seconded by Director Cisek and, upon vote, unanimously carried, the Board adopted the updated District Rules & Regulations, as presented.

### **3M and DuPont Class Action AFFF Settlement – District Eligibility and Requirements:**

Mr. Polito provided background information regarding the nation-wide 3M and DuPont class action settlement to the Board. Mr. Polito reported that staff and legal counsel will work together to submit a claim on behalf of the District and will continue to keep the Board informed throughout the process.

## ENGINEERING MATTERS

### **Engineering Information Report:**

Ms. Chalus reviewed the Engineering Report with the Board, noting that the DES Agreement is still in progress. Discussion ensued.

## MANAGER MATTERS

Mr. Carlson informed the Board that staff is anticipating news from Highlands Ranch Water District regarding 2026 drought rates. At this time, the rates are being reviewed for approval by Highlands Ranch Water.

## OTHER BUSINESS

None.

## EXECUTIVE SESSION

Upon a motion duly made by Director Olson, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board agreed to enter into Executive Session for the purpose of consultation with legal counsel on specific legal questions related to violation of District rules and enforcement process, and receiving legal advice thereon, pursuant to to Section 24-6-402(4)(b), C.R.S., at 9:24 a.m.

Upon a motion duly made by Director Olson, seconded by Director Cisek and, upon vote, unanimously carried, the Board exited from Executive Session at 9:41 a.m., noting that no actions had been taken while in Executive Session

Following discussion, upon a duly motion made by Director Olson, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved a notice of violation to 8057 Carter Court regarding failure to comply with District requirements regarding water tap connections.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Olson adjourned the meeting at 9:42 a.m.

Respectfully submitted,

By \_\_\_\_\_  
Secretary for the Meeting

DRAFT