

# NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT

8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
Phone: 303-779-5710

## **NOTICE OF REGULAR MEETING AND AGENDA**

**DATE:** November 23, 2021  
**TIME:** 8:30 a.m.  
**LOCATION:** CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111

**DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT'S BOARD MEETING WILL BE ACCESSIBLE BY CONFERENCE CALL. THERE WILL BE ONE PERSON PRESENT AT THE PHYSICAL LOCATION POSTED ON THIS NOTICE AND ALL OTHER ATTENDEES WILL BE VIA TELEPHONE**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NzE4NWZmMDEtN2MyNy00YTl2LTk2MDYtYTYyOTJkMmM0YmMy%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzE4NWZmMDEtN2MyNy00YTl2LTk2MDYtYTYyOTJkMmM0YmMy%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d)

**Or call in (audio only)**

**ACCESS:** [+1 720-547-5281](tel:+17205475281) United States, Denver  
Phone Conference ID: 259 276 07#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Eric Keesen	President	May, 2022
Mike Perlman	Secretary	May, 2023
Kevin Collins	Treasurer	May, 2023
Vacant	Director	May, 2022
Vacant	Director	May, 2022

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest and approve Directors' fees.
- C. Confirm quorum, location of meeting and posting of meeting notices.

D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Discuss and consider approval of 2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and authorize membership in the Special District Association.

F. Review and consider approval of minutes from the October 26, 2021, special Board meeting (enclosure).

G. Consider adoption of Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure).

**II. FINANCIAL MATTERS**

A. Review, ratify and approval of claims (enclosure).

B. Review and consider acceptance of October 31, 2021 Unaudited Financial Statements (to be distributed).

C. Conduct Public Hearing to consider amendment of the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget.

D. Conduct Public Hearing on the proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money to Set Mill Levies (enclosures).

E. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work (enclosure).

F. Review and Approve 2020 Audit Engagement Letter from Wipfli (enclosure).

G. Other.

**III. MANAGER MATTERS**

A. Other.

**IV. LEGAL MATTERS**

A. Other.

**V. ENGINEER MATTERS**

- A. Engineering Information Reports (enclosure).
- B. Discuss status of installation of new meters.
- E. Other.

**VI. DIRECTOR MATTERS**

- A. Discuss Need for December 20, 2021 Special meeting and whether to cancel.

**VII. OTHER BUSINESS**

- A. Other.

**VIII. ADJOURNMENT**

**The next regular meeting is scheduled for Tuesday, December 21, 2021 at 8:30 a.m. location Virtual via Microsoft Teams with one person at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111.**